

एमएसएमई विकास संस्थान

भारत सरकार

सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय

111 व 112, गी टी रोड, कोलकाता 700108



सत्यमेव जयते

MSME

सूक्ष्म, लघु एवं मध्यम उद्यम
MICRO, SMALL & MEDIUM ENTERPRISES

MSME DEVELOPMENT INSTITUTE

GOVERNMENT OF INDIA

MINISTRY OF MSME

111 & 112, B. T. Road

Kolkata - 700 108

Phone: 2577-0595/0597/0598 (EPABX) Fax: 033-2510 0524 E-Mail: dcdi-kolkatta@dcmsme.gov.in

Tender No. ²⁷⁶⁸...../SENET/TNC/2014-15

Dt. 20. 7. 2015

NOTICE INVITING TENDER

Quotations are invited for AMC of Hardwares and software for PCs including Server PC, Laptop, 'JPSs, Printers, LCD Projector, Scanner, Networking systems (including switch, patch panel, rack with structural cables & accessories) in respect of MSME-DI, KOLKATA for the year 2015-16 from reputed organizations. Quotations, supported by relevant documents, may be submitted to the Director, MSME-Development Institute, 111/112, B. T. Road, Kolkata - 700108, with the word "QUOTATION FOR AMC OF COMPUTERS AND ACCESSORIES 2015-16" boldly super scribed on the top of the envelop. Quotation should reach this office by 28/07/15(4.00P.M).

Terms & conditions governing the tender are as follows:

Tendering Procedure

- 1) Sealed Tenders shall be received not later than **16:00 hrs on 28/07/15**
No Tenders will be accepted after this date & time under any circumstances.
- 2) This office will not be responsible for any postal/courier delay and also for reasons beyond the control of this office.
- 3) Tenders **must** contain **TECHNICAL BID** with company profile, Entrepreneurs Memorandum from concerned DIC, past performance from Govt. Organisations, PAN, and any other details to support technical competency of the organisation
- 4) Tender should also contain separate **PRICE BID** for AMC of the following items separately for the period of 1(one) Year from the date of placing of order
 - a) PC including hardwares and operating systems
 - b) Server PC including hardwares and operating systems
 - c) Printer with accessory
 - d) Laptop with accessory
 - e) UPS with accessory
 - f) Scanner with accessory
 - g) LCD Projector with accessory
 - h) Networking systems (including switch, patch panel, rack with structural cables & accessories) combined
- 5) All tenders must be delivered to Room No. 103, PA to Director, MSME-DI, Kolkata
- 6) All relevant rules and regulation of Government of India will be applicable & binding on all Bidders.
- 7) Fax/e-mail and incomplete offers will be rejected.

Other terms & conditions

- a) Income tax will be deducted at source as per govt. rules.
- b) No. advance payment is payable unless otherwise sanctioned by our H.Qrs. /competent authority.
- c) This service contract will include free replacement of all original spare parts & accessories.
- d) The service engineer should attend the machines at least 3 days in a week (excluding holidays).
However, the service engineer may be called on any day on emergent circumstances.
- e) **The Director, MSME-DI, Kolkata reserves the right to accept or reject any or all tenders received at their absolute discretion without assigning any reasons what so ever.**
- f) MSME-DI, Kolkata may place order for AMC for one quarter initially and may like to continue AMC if found satisfactory based on
- g) performance and will reserve the right to terminate the contract at any time, if the services are found not satisfactory.
- h) Before quoting the rates, bidders may inspect our system physically on prior appointment.
- i) If technical bids are found not suitable, price bid may not be opened.

Applicable Law

The Contract shall be interpreted in accordance with the laws of the Union of India & will be under the jurisdiction of court in Kolkata

D. Mitra

Dy. Director (SENET)

For publicity through a) **NOTICE BOARD, MSME-DI, Kolkata** b) **Website, MSME-DI, Kolkata**