

एमएसएमई विकास संस्थान
भारत सरकार
सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय
111 व 112 बी टी रोड, कोलकाता-700108



MSME DEVELOPMENT INSTITUTE
GOVERNMENT OF INDIA
MINISTRY OF MSME
111 & 112, B. T. Road
Kolkata – 700 108

Phone: 2577-0595/0597/0598 (EPABX) Fax: 033-2510 0524 E-Mail: dcdi-kolkatta@dcmsme.gov.in

Tender No. 3841(19)/SENET/TNC/2015-16

Dt. 27. 8. 2015.
3.9.2015

QUOTATION

Quotations are invited for AMC of Hardwares and software for PCs including Server PC, Laptop, UPSs, Printers, LCD Projector, Scanner, Networking systems (including switch, patch panel, rack with structural cables & accessories) in respect of MSME-DI, KOLKATA for the year 2015-16 from reputed organizations. Quotations, supported by relevant documents, may be submitted to the Director, MSME-Development Institute, 111/112, B. T. Road, Kolkata – 700108, with the word **"QUOTATION FOR AMC OF COMPUTERS AND ACCESSORIES 2015-16"** boldly super scribed on the top of the envelop. Quotation should reach this office by 17/09/15(4.00P.M).

SEPARATE APPLICATIONS WITH DOCUMENTS LIKE TRADE LICENSE, WORKING EXPERIENCE WITH GOVT. ORGANISATION/PSUs etc., PAN/TAN/SERVICE TAX ETC. ARE ALSO INVITED FROM REPUTED SUPPLIERS FOR REGISTRATION AS APPROVED VENDOR FOR AMC OF IT HARDWARES AND ACESSORIES OF MSME-DI, KOLKATA FOR THE YEAR 2015-16.

Terms & conditions governing the tender are as follows:

Tendering Procedure

- 1) Sealed Tenders shall be received not later than **16:00 hrs on 17/09/15**
No Tenders will be accepted after this date & time under any circumstances.
- 2) This office will not be responsible for any postal/courier delay and also for reasons beyond the control of this office.
- 3) Tenders **must** contain **TECHNICAL BID** with company profile, Entrepreneurs Memorandum(if any) from concerned DIC, past performance with Govt. Organisations, PAN, and any other details in support of technical competency of the Organization.
- 4) Tender should also contain separate **PRICE BID** for AMC of the following items separately for the period of 1(one) Year from the date of placing of order
 - a) 45 Nos. of PC including operating systems b)1 No.Server PC including operating systems c) 26 Nos. of Printer d) 5 Nos. of Laptop e) 20 Nos. of UPS with battery f) 3 Nos. of Scanner g) 2 Nos. of LCD Projector with lamp h) Networking systems (including switch, patch panel, rack with structural cables, IO Box etc.)
- 5) All tenders must be delivered to Room No. 103, PA to Director, MSME-DI, Kolkata
- 6) All relevant rules and regulation of Government of India will be applicable & binding on all Bidders.
- 7) Fax/e-mail and incomplete offers will be rejected.

Other terms & conditions

- a) Income tax will be deducted at source as per govt. rules.
- b) No. advance payment is payable unless otherwise sanctioned by our H.Qrs. /competent authority.
- c) **This service contract will include free replacement of all original spare parts & accessories.**
- d) The service engineer should attend the machines at least 3 days in a week (excluding holidays).
However, the service engineer may be called on any day on emergent circumstances.
- e) **The Director, MSME-DI ,Kolkata reserves the right to accept or reject any or all tenders received at their absolute discretion without assigning any reasons what so ever.**
- f) MSME-DI, Kolkata may place order for AMC for one quarter initially and may like to continue AMC if found satisfactory based on performance and will reserve the right to terminate the contract at any time, if the services are found not satisfactory.
- g) Before quoting the rates, bidders may inspect our system physically on prior appointment.
- h) If technical bids are found not suitable, price bid may not be opened.

Applicable Law

The Contract shall be interpreted in accordance with the laws of the Union of India & will be under the jurisdiction of court in Kolkata

D. Mitra
Dy. Director(SENET)