

एमएसएमई - विकास संस्थान

(पूर्व में, लघु उद्योग सेवा संस्थान)
स्म, लघु एवं मध्यम उद्यम मंत्रालय
भारत सरकार

111 व 112, बी.टी. रोड, कोलकाता-700108

दूरभाष : 2577-0595/0597/0598 (ईपीएबीएक्स)

टेलीफैक्स : 033-2577-5531 (निर्देशक)

ई-मेल : dcdi-kolkata@dcmsme.gov.in

वेबसाइट : www.msmedikolkata.gov.in

देखें-वि आ (एमएसएमई) : www.dcmsme.gov.in



MSME-DEVELOPMENT INSTITUTE

(Formerly- Small Industries Service Institute)

Ministry of Micro, Small and Medium Enterprises

GOVERNMENT OF INDIA

111 & 112, B. T. Road, Kolkata – 700 108

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Visit DC (MSME) : www.dcmsme.gov.in

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Dated: 25.02.2013

Sub : Notice Inviting Tender for the Workstation Table & Chair for MSME-DI, Kolkata, Mechanical Workshop

Quotations are invited in a sealed cover addressed to the **Director, Micro , Small & Medium Enterprises Development Institute, 111 & 112, B. T. Road, Kolkata- 108** with the Word
" **QUOTATION FOR "WORKSTATION CHAIR FOR MECH. DIVISION WORKSHOP "**

boldly superscribed on the top of the envelop. The stores/materials to be supplied are mentioned below. **Quotation should reach this office by 12.03.2013(A/N)**. quotation received beyond the prescribed date will not be considered.

. The time you would require for delivery of the stores and the period upto which your offer will remain open should be mentioned . Delivery required immediately/Ex-Stock from the date of placing order at 111 & 112, B.T.Road, Kolkata- 108.

SL NO	DESCRIPTION OF STORES	UNIT/QTY REQUIRED
	<p>1) Specifications for the chair: Seat Pan Height: adjustable 16"-21" minimum Seat Pan Depth: 15"-17". Seat Pan Width: 18"-20" Seat Pan Angle: adjustable 0-10 degrees Seat Back Height: minimum 14" Seat Back Width: minimum 12" Padding: seat pan, backrest and armrests Base: 4 casters minimum Adjustments: must be possible to make all adjustments from the seated position</p> <p>2) Specifications for the table: Provide a desk that allows the keyboards to be located at seated elbow height and the top of the screen at eye level. The computer desk should have the following specifications: Height: adjustable to a minimum range of 23"- 30", Width: minimum 30" Depth: Minimum 30" (can be minimum of 24" if an acceptable articulating keyboard is provided). Specifications for articulating keyboard: Size: Minimum 27" wide, 13" deep including area for the mouse. Mouse area: must be directly adjacent to the keyboard surface and if retractable, must allow left or right position. Adjustment: must easily lock and unlock or lever mechanisms.</p>	<p>10 Nos</p> <p>10 Nos.</p>

Terms & Conditions:-

- 1) Total price should indicate of Taxes, delivery & installation etc clearly be mentioned in the offer .
- 2) Last date for submission of quotation will be **12.03.2013 , 2.00 pm** and it will be opened on the same day.
- 3) The offer shall remain valid for a period of 1 months from the date of opening of quotation.
- 4) Amount of ST/CST/VAT applicable should be clearly specified indicating the rate at which it is charged.
- 5) Guaranty & Warranty period for the furniture shall be mentioned clearly.
- 6) The Director, MSME-DI, Kolkata reserves the right to reject any or all quotations without assigning any reason.
- 7) Since this is Government of India's Institute, the payment of advance is not possible. However ,the payment will be made within a reasonable time after the receipt and satisfactory supply of the material in complete respect.

(H.K. CHOWDHURY)
Asstt. Director(Mech.)
For Director.

Copy to

1. Notice Board
2. DD SENET – For website publication