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No. 3757(15)/SENET/TNC/2015-16

Date: 26.08.15

QUOTATION

Director, MEME-DI, Kolkata, invites sealed Quotations from reputed Units/Firms having past experience for supply of Computers and Accessories as per details below. We intend to purchase **Branded Laptop, Desktop PC, UPS, Printers, Scanner, Switch etc.** with following specifications. Two- bid Quotations , Technical and Financial are invited in two separate sealed covered envelope addressed to the Director, MSME DI, 111/112, B.T.Road, Kolkata-700108, with the word "**QUOTATION FOR PURCHASE OF IT EQUIPMENTS OF SENET, MSME-DI, KOLKATA**" boldly super scribed on the top of the envelop. Quotation should reach our office **before 4 P.M. on 17.9.15.**

SEPARATE APPLICATIONS WITH DOCUMENTS LIKE TRADE LICENSE, WORKING EXPERIENCE WITH GOVT. ORGANISATION/PSUs etc., PAN/TAN/SERVICE TAX ETC. FROM REPUTED SUPPLIERS ARE ALSO INVITED FOR REGISTRATION AS APPROVED VENDOR OF MSME-DI, KOLKATA FOR THE YEAR 2015-16.

Sl No.	Item/Specification	Rate per No. Prices should be inclusive of all taxes
1	Desktop PC- i-7 generation with latest compatible softwares and other peripherals	Per No.
2	Laptop i-7 generation with latest compatible softwares and other peripherals	Per No.
3.	Multi Function Printer A4 – Laserjet Black & White	Per No.
4	Multi Function Printer A3 – Laserjet Black & White	Per No.
5.	Scanner A4	Per No.
6.	UPS - 1.0 KVA reputed brand	Per No.
7.	Networking Switch 24 Port Reputed Brand	Per No.

Director reserves the right to cancel any quotation without assigning any reason. The terms & conditions governing the tender are as follows:

1. IPv6 Provision: All IT items must be compatible with IPv6 Provision and **a certificate to this effect must be enclosed with the Technical Bid** failing which Financial Bid will not be accepted if opened.
2. Tax will be deducted at source as per Govt. rules.
3. Companies/Firms/Authorised Dealers submitting the bid should have valid VAT registration and VAT Clearance certificate to be enclosed in the technical bid
4. All pages of the Financial Bid must be signed
5. Quotation sent by e-mail will not be entertained.
6. No advance payment is payable
7. The items should be supplied at our premises within 15 days of placing order and to be installed successfully without any extra cost within one week of supply.
8. Payment will be made by RTGS/NEFT mode on submission of Bank Mandate Form and submission of successful installation and satisfactory performance report to the competent authority
9. Suppliers should have experience in supplies to Govt. Organization and documentary evidence to this effect must be given in technical bid.

D. Mitra
Dy. Director (SENET)
For Director