



एमएसएमई-विकास संस्थान

(पूर्व में लघु उद्योग सेवा संस्थान)

सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय

भारत सरकार

111 व 112, बी. टी. रोड, कोलकाता-700108

दूरभाष : 2577-0595/0597/0598(इपीएबीएक्स)

फैक्स : 033-2510 0524

ई मेल : dcdi-kolkatta@dcmsme.gov.in

वेबसाइट : www.msmedikolkata.gov.in

MSME-DEVELOPMENT INSTITUTE

(Formerly- Small Industries Service Institute)

Ministry of Micro, Small and Medium Enterprises

GOVERNMENT OF INDIA

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No. 11836(6)/ D-16011/3/2011-Admn.

Date: 03 /12/ 2014.

Sub: Biometric Time Attendance System (Submission of Quotations/Tenders) – reg.

Sir,

I am to state that this office intends to procure **BIOMETRIC TIME ATTENDANCE SYSTEM** for this office and accordingly we invite quotations/tenders from reputed, bonafide & resourceful supplier having ability & experience of executing similar type of work. A screening committee will examine the quotations/tenders for selection of the BIOMETRIC TIME ATTENDANCE SYSTEM.

Our requirement is as follows :

- i) Capacity : 120 persons by 2 (two) Units or more
- ii) Biometric time attendance by thumb system
- iii) Internet connectivity compatible .

Quotations/Tenders are to be submitted **within 15 days from the date of issue of the letter to the Director, MSME-DI, 111/112, B.T. Road, Kolkata -700 108** with the following :

- i) Valid and up to date Income Tax, VAT and Service Tax registration, Professional Tax registration Certificate & submitting attested copies of the same duly signed by the tenderer.
- ii) Salient Features, if any.
- iii) Technical Specification.

Yours faithfully,

Sd/-

(SUJIT MALAKAR)

Asstt. Director (Admn.)

For Director.