



**Government of India
Development Commissioner (MSME)
Ministry of Micro, Small & Medium Enterprises
PROUDLY ANNOUNCES**

FOLLOWING COMPUTER TRAINING COURSES

1. **Software & Internet Fundamentals**-(10 weeks, 60 hours) (Course Fee: Rs.2000)
2. **P.C. Hardware Assembling & Maintenance, SMPS & Monitor Repairing, Printer Servicing & Basic Networking** (26 weeks 156 hours)(Course Fee Rs.9000/-)
3. **Combined course on Business Accounting comprising of 2 Trimester. 1st Trimester – Financial Accounts**(10 Weeks, 60 hours), **2nd Trimester - Advance Accounts and Taxation with E-Filing** -(16 Weeks, 96 hours) (Course Fee- **1st Trimester:** Rs.3500/=, **2nd Trimester:** Rs.5000/=, **Ist & 2nd Trimester combined:** Rs.8000/=)
4. **Combined course on Web Application Development with ASP.NET (1st Trimester)** (12 weeks, 72 hours)**PHP+MySQL** - (14 weeks, 84 hours) (**2nd Trimester**)(Course Fee- **1st Trimester:** Rs.6000/=, (**2nd Trimester**): Rs.6000/=,**Ist & 2nd Trimester combined:** Rs.10000/=)
5. **Combined course on Desk Top Publishing(DTP) & Basic Multimedia comprising of 2 Trimester. Ist Trimester - DTP** (10 weeks 60 hours), **2nd Trimester - Basic Multimedia** (16 weeks 96 hours)(Course Fee: **Ist Trimester** - Rs.4000/=,**2nd Trimester** -Rs.7000/=, **Ist & 2nd Trimester combined** Rs.10000/=)
6. **Advance Networking with Server Technology**- (26 weeks,156 hours)(Course Fee Rs. 10000/-)

NOTE: 1. Course fee may be paid by Cash/Bank Draft(in favour of "Director, MSME-DI, Kolkata" payable at Kolkata, 2. 22.5% seats reserved for SC/ST candidates to avail 50% concession of course fee subject to submission of valid documents, 3. For details of course structure, eligibility, application proforma and others please visit our website- www.msmedikolkata.gov.in

Probable date of commencement of training: **24.11.14.** onwards.

Last date of submission of application online/in person **with course fee** on first-cum-first serve basis : **21.11.2014.**

Course Co-ordinator – D. Mitra, DD(SENET), Mob: 7044130037(Mon – Fri 11 A.M– 5 P.M)

MSME Development Institute
111 & 112, B. T. Road, Kolkata – 700 108
Ph.:033-2577-0595/97/98 Extn.216, Fax: 033-2510-0524
e-mail: director@sisikolkata.gov.in, dcdi.kolkatta@dcmsme.gov.in

USE UDYAMI HELP LINE: 1800 180 6763(Toll free)



एमएसएमई-विकास संस्थान

(पूर्व में लघु उद्योग सेवा संस्थान)

सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय

भारत सरकार

111 व 112, बी. टी. रोड, कोलकाता-700108

दूरभाष : 2577-0595/0597/0598 (इपीएबीएक्स)

फैक्स : 033-2510 0524

ई मेल : dcdi-kolkatta@dcmsme.gov.in

वेबसाइट : www.msmedikolkata.gov.in

MSME-DEVELOPMENT INSTITUTE

(Formerly- Small Industries Service Institute)

Ministry of Micro, Small and Medium Enterprises

GOVERNMENT OF INDIA

111 & 112, B. T. Road, Kolkata - 700108

Phone: 2577-0595/0597/0598 (EPABX)

Fax: 033-2510 0524

E-Mail: dcdi-kolkatta@dcmsme.gov.in

Visit Us: www.msmedikolkata.gov.in

COURSE DETAILS:

1. SOFTWARE & INTERNET FUNDAMENTALS (10 weeks, 60 hours)(Course Fee: Rs.2000) -

Min. Qualification: Madhyamik

COURSE DETAILS - Computer overview, Binary Number System, Identifying Computer peripherals, Windows operating System, MS-DOS, MS-Office(Word, Power Point, Excel, Access overview), Concept of Internet/Search Engines, use of E-mail, Simple website creation & project.

2. P.C. HARDWARE ASSEMBLING & MAINTENANCE, SMPS & MONITOR REPAIRING, PRINTER SERVICING & BASIC NETWORKING (26 weeks 156 hours)(Course Fee Rs.9000/-)

Min. Qualification: Madhyamik.

COURSE DETAILS - Idea of Analog & Digital, Introduction to basic components of computer, Assembling a computer, Operating system installation, Maintaining a computer, Windows, Cleaning Virus, Identification and Trouble shooting problems, Introduction to Networking/Networking concept, TCP/IP Utilities, Internet Installation & Configuration, Internet and Printer sharing with proxy server, crimping and LAN cable preparation.

Introduction to Electronics & Electrical, Identification of Tools, Measuring instrument & Components testing by multi-meter, idea of Analog & Digital, Circuit idea and tracing, Trouble shooting.

Introduction to Printer, Classification of Printer, About Internal Main Sections – Bios, Data arrangement, encoding, decoding etc.. Hands on practice(Removal & Assembly), Repair of SMPS and other cards, Nozzle drive(Inkjet, Bubble Jet etc), Complete discussion with hands on practice on laser technique. Removal, assembly and fault findings

3. COMBINED COURSE ON DESK TOP PUBLISHING(DTP) & BASIC MULTIMEDIA comprising of 2 Trimester. Ist Trimester - DTP (10 weeks 60 hours), 2nd Trimester – Basic Multimedia(16 weeks, 96 hours)(Course Fee:Ist Trimester - Rs. 4000/=, 2nd Trimester - Rs. 7000/=, Ist & 2nd Trimester combined- Rs. 10000/=)

Min. Qualification: Madhyamik with knowledge of Windows Operating System and drawing/designing concept.

COURSE DETAILS –

Adobe PageMaker, CorelDraw, Use of Bengali Fonts.

Creating Illustrations, Adobe Premium Illustrator, Imaging, Adobe Premium Photoshop, 2D Animation, Adobe Premium Flash, Video Editing - Adobe Premium Premiere, Authoring - Adobe Premium Director & project submission.

4. BUSINESS ACCOUNTING COMPRISING OF 2 TRIMESTERS . IST TRIMESTER - Financial Accounts(10 Weeks, 60 hours), 2ND TRIMESTER - Advance Accounts and Taxation with E-Filing -(16 Weeks, 96 hours) (Course Fee Ist Trimester: Rs.3500/=, 2nd Trimester: Rs.5000/=, Ist & 2nd Trimester combined: Rs.8000/-)

Min. Qualification of Ist Trimester: H.S, Desirable – Com. Stream with knowledge of basic computer operation.

COURSE DETAILS FOR IST TRIMESTER - Accounting concept, Books of Accounts, concept of VAT, Accounting standards, Tally- 9.1 operation, Fact, Ex-Nex Generation.

Min. Qualification desirable for 2nd Trimester - B.Com with knowledge of accounting package.

COURSE DETAILS FOR 2ND TRIMESTER- Advance Tally- 9.1 with practical, Income Tax, Service Tax, VAT, CST, Profession Tax, ROC with e-filing of all with practicals.

COURSE DETAILS

5.WEB APPLICATION DEVELOPMENT with ASP.NET & PHP+MYSQL COMPRISING OF 2 TRIMESTERS

Ist Trimester-Web Application Development with ASP.NET (12 weeks, 72 hours)(**Course Fee: 6000/-**)

2nd Trimester-Web Application Development with PHP+MySQL (14 weeks, 84 hours)(**Course Fee: 6000/-**)

Course Fee:Ist & 2nd Trimester combined: Ist & 2nd Trimester combined: (Rs.10000/=)

Min. Qualification: Madhyamik with knowledge of computer operation & C-programming.

COURSE DETAILS FOR 1ST TRIMESTER - Web/Internet Fundamentals,Understanding .NET Framework and ASP.Net Technology, Object Oriented Programming using C#, Working with SQL Server, Application Development using C# and ASP.Net incl. AJAX, Leveraging opensource .Net applications and resources.

COURSE DETAILS FOR 2ND TRIMESTER - Serverside scripting using PHP, Working with MySQL, Integrating HTML, CSS, Javascript, PHP & My SQL, AJAX, Understanding Wordpress/Joomla, Magento/Zencart, Project

6. ADVANCE Networking with Server Technology(26 weeks,156 hours)(**Course Fee Rs. 10000/-**).

Min. Qualification: Madhyamik with knowledge of Computer Hardware,
Desirable : Basic Networking

Overview of Client & Server Architecture, Installation and configuration of Server- 2003/2008, Domain concept, User and Administrator Account, Networking with Windows XP & Vista, concept and configure of wireless networking etc.

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HOW TO APPLY

1. Interested candidates may apply with particulars (**Name, Father's/Guardian's Name, Address, Phone No., Qualifications, Whether SC/ST, Course Title**) on **plain paper along with true copy of mark sheets, Caste Certificate**, 2 copies of stamp size photo & course fee by **cash or demand draft/pay order** drawn in favour of "**Director, MSME-DI, Kolkata**" payable at any service branch at Kolkata.
2. Online Application may also be made by visiting our website www.msmedikolkata.gov.in and **click on training registration system**
3. **Seats are limited.** Selection will be made on **first-cum-first serve basis. Direct entry in 2nd trimester in respect of course No. 3,4 & 5 is permissible subject to fulfilling of criteria.**
4. Probable date of commencement of training: **24.11.2014** onwards.
5. Last date of submission of application online/in person on first cum-first serve basis : **21.11.2014**
6. Course fee will not be refunded under any circumstances except programme not conducted due to unavoidable circumstances.
7. 22.5% seats reserved for SC/ST candidate to avail 50% concession on course fee subject to submission of valid documents.
8. Candidate must fulfill eligibility criteria in respect of qualification, age, caste etc. which will be verified through documentary evidence during enrolment/registration.
9. Candidates must be **18 yrs. of age as on 21.11.2014.** No upper age limit.
10. Certificate will be awarded to the successful candidates from MSME Development Institute, Ministry of MSME, Govt. of India.
