



**Government of India
Development Commissioner (MSME)
Ministry of Micro, Small & Medium Enterprises**

Invites

“EXPRESSION OF INTEREST “

From

Leading MSME Industry Associations/Vocational Training Institutes/Non-Government Organizations of West Bengal towards organization of Entrepreneurship & Skill Development Programme, Entrepreneurship Development Programme, Industrial Motivational Campaign etc. for the unemployed youths of West Bengal for the various target groups like General, Woman, Schedule Caste, Schedule Tribe, Minority for their self-employment by setting up their own industry/service/business venture & Management Development Programme for entrepreneurs of MSME sector.

Duties & responsibilities of the above agencies

- 1. Arrangement of venue with necessary infrastructure & participation.**
- 2. Day-to-day supervision & monitoring of assigned training programmes in tune with MSME-DI guidelines & directives.**
- 3. To have liaison with DIC & other financial institutions to enable the trainees to avail Entrepreneurship Memorandum Part-I and financial assistances and support to set up their own venture.**
- 4. Periodic follow up & monitoring with the ex-trainees & hand-holding support services as well as to collect success report in the prescribed proforma and to be submitted to officers concerned of MSME-DI.**

Interested agencies may apply to Director, MSME-DI; 111 & 112 B. T. Road, Kolkata - 700 108, along with their detail information in respect of address with contact no., registration no., copies of audited balance sheet & annual report for the last three years, organizational set up, activities undertaken for last three years etc. for selection/enlistment to undertake the above stated programmes only within 15 days from the publication of the advertisement.

PLEASE CONTACT :

**Director, MSME-Development Institute,
111 & 112 B. T. Road, Kolkata - 700 108.**

Ph : 033-25770595/97/98 Tele Fax : 033-2577-5531

E-mail:director@sisikolkata.gov.in, dcdi-kolkatta@demsme.gov.in

Website : www.msmedikolkata.gov.in