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111 & 112, B.T. Road, Kolkata - 700108

**F.No...../WBSX(10)/2006 - 07**

**Dt. 22.03.07.**

### **NOTICE**

Sealed quotations are being invited from the service providers who are interested to provide Annual Maintenance Service with respect to Fax Machine-Model Brother 1270 & plain paper copier Model T-2060 for the period from 1<sup>st</sup> April 2007 to 31<sup>st</sup> March 2008. The above machines are in working condition at SISI, 111 & 112 B.T.Road, Kolkata – 700 108.

#### **Terms & conditions for maintenance of Fax Machine**

The annual maintenance contract will cover free replacement of all defective parts except consumable. The service provider will inspect the machine at least once in a month or on receipt of the intimation from this office. The service would be rendered on normal working days during working hours. Payment would be made after the contract period. The authority reserves the right to terminate the contract at any time.

#### **Terms and conditions for maintenance of plain paper copier**

The annual maintenance contract will cover free replacement of all defective parts and equipments including toner, papers, ink etc. upto one lakh copies or one year whichever is earlier. The service provider will inspect the machine at least once in a month or on receipt of the intimation from this office. The service would be rendered on normal working days during working hours. . The authority reserves the right to terminate the contract at any time.

Quotations should be submitted with seal covered envelop addressed to the "Director, Small Industries Service Institute, 111 & 112 B.T.Road, Kolkata – 700 108 on or before **26.3.07 (upto 4 p.m.)**. It may please be ensured that the service provider should submit the copies of Trade License, IT & ST clearance and other credentials along with the quotations.

(S.CHAKRABORTY)  
DY. DIRECTOR(ANC.)  
FOR DIRECTOR.