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एमएसएमई - विकास संस्थान
(पूर्व में, लघु उद्योग सेवा संस्थान)
सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय
भारत सरकार
111 व 112, बी.टी. रोड, कोलकाता 700108

MSME - DEVELOPMENT INSTITUTE
(Formerly - Small Industries Service Institute)
Ministry of Micro, Small and Medium Enterprises
GOVERNMENT OF INDIA
111 & 112, B.T. Road, Kolkata - 700108

TENDER FOR

Purchase of Digital copier with printer
FOR THE O/o, DIRECTOR, MSME-DI, KOLKATA,
Tender No.10802(2)/ D-16011/3/2008-Admn
FEB 12,2009

NOTICE INVITING TENDER

Quotations are invited for **Purchase of Digital copier with printer** from reputed organizations. Quotations, supported by relevant documents & technical brochures, may be submitted as per tendering procedure described below addressed to the Director, MSME-Development Institute, 111/112, B. T. Road, Kolkata – 700108, with the word “QUOTATION FOR PURCHASE OF DIGITAL COPIER WITH PRINTER 2008-09” boldly super scribed on the top of the envelop. Quotation should reach this office by 27.02.09 (2.00P.M). Terms & conditions governing the tender are as follows:

Tendering Procedure

Tender shall be sealed and enclosed in an envelope. The Bidder should specifically provide full technical details of the item offered. Deviations from technical specification and commercial terms and conditions are not permitted.. Violation to this would result invalidation of tender. It shall contain full details of the price & commercial conditions. Any deviation from our standard conditions shall be specifically spelt out. All relevant product literature must be enclosed with the tender

No Tenders will be accepted after the due date for receipt of tender under any circumstances. This office will not be responsible for any postal/courier delay and also for reasons beyond the control of this office.

All tenders must be delivered to Room No. 103, PA to Director, MSME-DI, Kolkata on or before 2 P.M, 27.02.2009

The decision of the purchase committee will be final and binding for all the Bidders.

Note: Fax/e-mail and incomplete offers will be rejected.

Other terms & conditions

- The quoted rate should clearly indicate the price of item and all taxes/ duties separately .
- No. advance payment admissible.
- Cost as well as terms and conditions for after Sale Service should be mentioned.
- Delivery of the stores should be at MSME-DI, Kolkata at the cost of the supplier.
- Cost should be inclusive of all accessories, if any.
- Optional accessories if any, may be quoted separately.
- The Director, MSME-DI ,Kolkata reserves the right to accept or reject any or all tenders received at their absolute discretion without assigning any reasons what so ever.

	SPECIFICATION	Remarks	QUOTED RATE
01	Digital Copier with printer (Simplex Category) PPM / CPM – 15 or more (A4 size paper) Paper Size – Maximum Size A3 or more Minimum Size A5 or less Zoom - 200% or more. 50% or less. (with % increment) Resolution – Minimum 600 x 600 dpi	a) Additional/ upgradeable Features (if any) may be clearly mentioned. b) Credential of nearest after sale service centre's (if any) may be provided. c) Warranty of the product should be clearly indicate.	1. Unit Cost 2. Applicable Taxes 3. Cost of Optional Accessories. 4. Cost of after sale service inclusive of all.
02	Digital Copier with printer (Duplex Category) PPM / CPM – 15 or more (A4 size paper) Paper Size – Maximum Size A3 or more Minimum Size A5 or less Zoom - 200% or more. 50% or less. (with % increment) Resolution – Minimum 600 x 600 dpi		