



GOVERNMENT OF INDIA  
MINISTRY OF MSME  
MSME DEVELOPMENT INSTITUTE  
111/112, B. T. ROAD, KOLKATA – 700108  
Tel- 25770595/97/98



**WISHES ALL READERS HAPPY CHRISTMAS AND NEW YEAR 2014**

**WE ANNOUNCE FOLLOWING COMPUTER TRAINING PROGRAMMES**

1. **Software & Internet Fundamentals**-(10 weeks, 60 hours) (Course Fee: Rs.2000)
2. **P.C. Hardware Assembling & Maintenance, SMPS & Monitor Repairing, Printer Servicing & Basic Networking** (26 weeks 156 hours)(Course Fee Rs.9000/-)
3. **Combined course on Business Accounting comprising of 2 semesters. Ist Semester - Financial Accounts**(10 Weeks, 60 hours), **2<sup>nd</sup> Semester - Advance Accounts and Taxation with E-Filing** -(16 Weeks, 96 hours) (Course Fee- **Ist semester: Rs.3500/=, 2nd semester: Rs.5000/=, Ist & 2<sup>nd</sup> semester combined: Rs.8000/=**)
4. **Web Application Development with ASP.NET and SQL Server & PHP MySQL** - (26 weeks,156 hours) (Course Fee: 10000/=)
5. **Combined course on Desk Top Publishing(DTP) & Basic Multimedia comprising of 2 semesters. Ist Semester - DTP** (10 weeks 60 hours), **2<sup>nd</sup> Semester - Basic Multimedia** (16 weeks 96 hours) (Course Fee: **Ist Semester - Rs.4000/=, 2<sup>nd</sup> Semester- Rs.7000/=, Ist & 2<sup>nd</sup> Semester combined - Rs.10000/=**)
6. **Advance Networking with Server Technology**- (26 weeks,156 hours)(Course Fee Rs. 10000/-)
7. **Mobile Phone Repairing** - (26 weeks 156 hours)(Course Fee: Rs. 5500/=)

**NOTE: 1. Course fee may be paid by Cash/Bank Draft(in favour of "Director, MSME-DI, Kolkata" payable at Kolkata, 2. 22.5% seats reserved for SC/ST candidates to avail 50% concession of course fee subject to submission of valid documents, 3. For details of course structure, eligibility, application proforma and others please visit our website- [www.msmedikolkata.gov.in](http://www.msmedikolkata.gov.in)**

Probable date of commencement of training: **14.1.14.** onwards.

Last date of submission of application online/in person **with course fee** on first-cum-first serve basis : **13.01.2014.**



**MSME – DEVELOPMENT INSTITUTE**  
**(Formerly, Small Industries Service Institute)**  
**MINISTRY OF MICRO, SMALL & MEDIUM ENTERPRISES**  
**GOVERNMENT OF INDIA**

**111 & 112, B. T. ROAD, KOLKATA – 700 108**

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Visit DC(MSME) : [www.smallindustryindia.com](http://www.smallindustryindia.com)



**COURSE DETAILS:**

**1. SOFTWARE & INTERNET FUNDAMENTALS (10 weeks, 60 hours)(Course Fee: Rs.2000) -**

Min. Qualification: Madhyamik

**COURSE DETAILS** - Computer overview, Binary Number System, Identifying Computer peripherals, Windows operating System, MS-DOS, MS-Office(Word, Power Point, Excel, Access overview), Concept of Internet/Search Engines, use of E-mail, Simple website creation & project.

**2. P.C. HARDWARE ASSEMBLING & MAINTENANCE, SMPS & MONITOR REPAIRING, PRINTER SERVICING & BASIC NETWORKING (26 weeks 156 hours)(Course Fee Rs.9000/-)**

Min. Qualification: Madhyamik.

**COURSE DETAILS** - Idea of Analog & Digital, Introduction to basic components of computer, Assembling a computer, Operating system installation, Maintaining a computer, Windows, Cleaning Virus, Identification and Trouble shooting problems, Introduction to Networking/Networking concept, TCP/IP Utilities, Internet Installation & Configuration, Internet and Printer sharing with proxy server, crimping and LAN cable preparation.

Introduction to Electronics & Electrical, Identification of Tools, Measuring instrument & Components testing by multi-meter, idea of Analog & Digital, Circuit idea and tracing, Trouble shooting.

Introduction to Printer, Classification of Printer, About Internal Main Sections – Bios, Data arrangement, encoding, decoding etc.. Hands on practice(Removal & Assembly),Repair of SMPS and other cards, Nozzle drive(Inkjet, Bubble Jet etc),Complete discussion with hands on practice on laser technique. Removal, assembly and fault findings

**3. COMBINED COURSE ON DESK TOP PUBLISHING(DTP) & BASIC MULTIMEDIA comprising of 2 Semesters. 1st Semester- DTP (10 weeks 60 hours), 2<sup>nd</sup> Semester – Basic Multimedia(16 weeks, 96 hours)(Course Fee:1st Semester- Rs. 4000/=, 2<sup>nd</sup> Semester - Rs. 7000/=, Ist & 2<sup>nd</sup> Semester combined- Rs. 10000/=)**

Min. Qualification: Madhyamik with knowledge of Windows Operating System and drawing/designing concept.

**COURSE DETAILS –**

Adobe PageMaker, CorelDraw, Use of Bengali Fonts.

Creating Illustrations, Adobe Premium Illustrator, Imaging, Adobe Premium Photoshop,2D Animation, Adobe Premium Flash,Video Editing - Adobe Premium Premiere, Authoring - Adobe Premium Director & project submission.

**4. BUSINESS ACCOUNTING COMPRISING OF 2 SEMESTERS. 1ST SEMESTER - Financial Accounts(10 Weeks, 60 hours), 2<sup>ND</sup> SEMESTER - Advance Accounts and Taxation with E-Filing -(16 Weeks, 96 hours) (Course Fee Ist semester: Rs.3500/=, 2nd semester: Rs.5000/=, Ist & 2<sup>nd</sup> semester combined: Rs.8000/-)**

Min. Qualification of **1st Semester**: H.S, Desirable – Com. Stream with knowledge of basic computer operation.

**COURSE DETAILS FOR 1ST SEMESTER** - Accounting concept, Books of Accounts, concept of VAT, Accounting standards, Tally- 9.1 operation, Fact, Ex-Nex Generation.

Min. Qualification desirable for **2<sup>nd</sup> Semester** - B.Com with knowledge of accounting package.

**COURSE DETAILS FOR 2ND SEMESTER-** Advance Tally- 9.1 with practical, Income Tax, Service Tax, VAT,CST, Profession Tax, ROC with e-filing of all with practicals.

## **COURSE DETAILS**

### **5. WEB APPLICATION DEVELOPMENT with ASP.NET and SQL Server & PHP MYSQL** (26 weeks,156 hours)(Course Fee: 10000/-)

Min. Qualification: Madhyamik with knowledge of computer operation & C-programming.

**COURSE DETAILS** - Web/Internet Fundamentals,Understanding .NET Framework and ASP.Net Technology, Object Oriented Programming using C#, Working with SQL Server, Application Development using C# and ASP.Net incl. AJAX, Understanding DotNetNuke, CATALook, Client side scripting using Javascript, Serverside scripting using PHP, Working with MySQL, Integrating HTML, CSS, Java script, PHP & My SQL, AJAX, Understanding Zend Framework, Understanding Wordpress/Joomla, Magento/ Zencart, Project

### **6. ADVANCE Networking with Server Technology**( 26 weeks,156 hours)(Course Fee Rs. 10000/-).

Min. Qualification: Madhyamik with knowledge of Computer Hardware,  
Desirable : Basic Networking

Overview of Client & Server Architecture, Installation and configuration of Server- 2003/2008, Domain concept, User and Administrator Account, Networking with Windows XP & Vista, concept and configure of wireless networking etc.

### **7. MOBILE PHONE REPAIRING**(26 weeks, 156 hours)(course fee: Rs.5500)

Basic information on mobile, knowledge about various components, basics of repairing, trouble shooting on Light, Network related, touch screen, Memory card, CDMA fault finding, dead mobile test point switch on pattern, LCD repairing, battery repairing, GSM fault finding, mobile codes, software up-gradation and unlocking etc.

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# HOW TO APPLY

1. Interested candidates may apply with particulars (**Name, Father's/Guardian's Name, Address, Phone No., Qualifications, Whether SC/ST, Course Title**) on **plain paper along with true copy of mark sheets, Caste Certificate**, 2 copies of stamp size photo & course fee by **cash or demand draft/pay order** drawn in favour of "**Director, MSME-DI, Kolkata**" payable at any service branch at Kolkata.

2. Online Application may also be made by visiting our website [www.msmedikolkata.gov.in](http://www.msmedikolkata.gov.in) and **click on training registration system**
3. **Seats are limited.** Selection will be made on **first-cum-first serve basis. Direct entry in 2<sup>nd</sup> semester in respect of course No. 3 & 5 is permissible subject to fulfilling of criteria.**
4. Probable date of commencement of training: **14.01.2014** onwards.
5. Last date of submission of application online/in person on first cum-first serve basis : **13.01.2014**
6. Course fee will not be refunded under any circumstances except programme not conducted due to unavoidable circumstances.
7. 22.5% seats reserved for SC/ST candidate to avail 50% concession on course fee subject to submission of valid documents.
8. Candidate must fulfill eligibility criteria in respect of qualification, age, caste etc. which will be verified through documentary evidence during enrolment/registration.
9. Candidates must be **18 yrs. of age as on 13.01.2014.** No upper age limit.
10. Certificate will be awarded to the successful candidates from MSME Development Institute, Ministry of MSME, Govt. of India.

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