

## एमएसएमई - विकास संस्थान

(पूर्व में, लघु उद्योग सेवा संस्थान)

सूक्ष्म, लघु एवं मध्यम उद्यम मंत्रालय

भारत सरकार

111 व 112, बी.टी. रोड, कोलकाता-700108

दूरभाष : 2577-0595/0597/0598 (ईपीएनोएक्स)

टेलीफैक्स : 033-2577-5531 (निदेशक)

ई-मेल : [dcdi-kolkatta@dcmsme.gov.in](mailto:dcdi-kolkatta@dcmsme.gov.in)

वेबसाइट : [www.msmedikolkata.gov.in](http://www.msmedikolkata.gov.in)

देखें बि जा (एमएसएमई) : [www.dcmsme.gov.in](http://www.dcmsme.gov.in)



## MSME-DEVELOPMENT INSTITUTE

(Formerly- Small Industries Service Institute)

Ministry of Micro, Small and Medium Enterprises

GOVERNMENT OF INDIA

111 & 112, B. T. Road, Kolkata – 700 108

Phone: 2577-0595/0597/0598 (EPABX)

Tele-Fax : 033-2577-5531 (DIRECTOR)

e.mail : [dcdi-kolkatta@dcmsme.gov.in](mailto:dcdi-kolkatta@dcmsme.gov.in)

Visit us: [www.msmedikolkata.gov.in](http://www.msmedikolkata.gov.in)

Visit DC (MSME) : [www.dcmsme.gov.in](http://www.dcmsme.gov.in)

Dt. 12. 5. 2011

Tender No.1553(2)/SENET/TNC/2011-12

### NOTICE INVITING TENDER

Quotations are invited for AMC for PCs including Server, Laptop, UPSs, Printers, LCD Projectors, Scanner, Networking systems (including Data One modem, switch, patch panel, rack with structural cables & accessories) and soft wares in respect of MSME-DI, KOLKATA for the year 2011-12 from reputed organizations. Quotations, supported by relevant documents, may be submitted to the Director, MSME-Development Institute, 111/112, B. T. Road, Kolkata – 700108, with the word "QUOTATION FOR AMC OF COMPUTERS & OTHER ACCESSORIES-2011-12" boldly super scribed on the top of the envelop. Quotation should reach this office by 23.5.11(2.00P.M). Terms & conditions governing the tender are as follows:

#### Tendering Procedure

- 1) Sealed Tenders shall be received not later than **14:00 hrs on 23.5.11**  
No Tenders will be accepted after this date & time under any circumstances.
- 2) This office will not be responsible for any postal/courier delay and also for reasons beyond the control of this office.
- 3) Tenders **must** contain **TECHNICAL BID** with company profile, Entrepreneurs Memorandum from concerned DIC, past performance from Govt. Organisations, PAN, and any other details to support technical competency of the organisation
- 4) Tender should also contain separate **PRICE BID** of the following :-
  - a) **AMC of Hardware including repair & replacement for each of the below mentioned items wherever necessary -**
    1. PC with accessories
    2. Server with accessories
    3. Laptop
    4. Printer DeskJet
    5. Printer LaserJet
    6. HP Office jet (Fax, printer & scanner)
    7. UPS
    8. LCD Projector
    9. Scanner
    10. Networking system (including Data One modem, switch, patch panel, rack with structural cables & accessories) of MSME-DI, Kolkata.
  - b) **AMC of Operating System, System Software and installation trouble shooting including virus cleaning of MSME-DI, Kolkata**
- 5) All tenders must be delivered to Room No. 103, PA to Director, MSME-DI, Kolkata
- 6) All relevant rules and regulation of Government of India will be applicable & binding on all Bidders.
- 7) Fax/e-mail and incomplete offers will be rejected.

#### Other terms & conditions

- a) Income tax will be deducted at source as per govt. rules.
- b) No. advance payment is payable unless otherwise sanctioned by our H.Os. /competent authority.
- c) This service contract will include free replacement of all original spare parts & accessories.
- d) The service engineer should attend the machines at least 3 days in a week (excluding holidays). However, the service engineer may be called on any day on emergent circumstances.
- e) **The Director, MSME-DI, Kolkata reserves the right to accept or reject any or all tenders received at their absolute discretion without assigning any reasons what so ever.**
- e) MSME-DI, Kolkata may place order for AMC for one quarter initially and may like to continue AMC if found satisfactory based on performance and will reserve the right to terminate the contract at any time, if the services are found not satisfactory.
- f) Before quoting the rates, bidders may inspect our system physically on prior appointment.
- g) If technical bids are found unsuitable, price bid may not be opened.

#### Applicable Law

The Contract shall be interpreted in accordance with the laws of the Union of India & will be under the jurisdiction of court in Kolkata

Sd/-

**D. Mitra**  
AD(SENET)

Sd/-

**A. Bagchi**  
AD(Elect)

Sd/-

**R. Chakraborty**  
AD(EI)

Sd/-

**S.K. Das**  
AD(IMT)