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Tender No. 4149(7)/SENET/TNC/2017-18

Dt. 07.01.2019.

## NOTICE INVITING TENDER

Director, MSME-DI, Kolkata, invites sealed Quotations, in two separately sealed bids one Technical and other Commercial for AMC of Hardware for PCs, Laptop, UPSs, Printers, LCD Projector, Scanner, Networking systems (including switch, patch panel, rack with structural cables & accessories) in respect of MSME-DI, KOLKATA for the year 2018-19 and onward from reputed organizations (preferably MSE). Quotations, supported by relevant credential/documents, may be submitted to the Director, MSME-Development Institute, 111&112, B. T. Road, Kolkata - 700108, with the word "QUOTATION FOR AMC OF COMPUTERS AND ACCESSORIES 2018-19" boldly super scribed on the top of the envelop. Quotation should reach this office by **28/01/19 (4.00 P.M)**.

Terms & conditions governing the tender are as follows:

### TENDERING PROCEDURE

- 1) Sealed Tenders shall be received not later than **16:00** hrs on **28/01/19**. No Tenders will be accepted after this date & time under any circumstances. Tender opening date will be 29/01/2019 tentatively at 15:00 Hrs.
- 2) This office will not be responsible for any postal/courier delay and also for reasons beyond the control of this office.
- 3) Tenders **must** contain separately sealed **TECHNICAL BID** with Company profile, past performance with Govt. Organizations, PAN, GST registration no. and UAM (if any) and any other details with documents in support of technical competency of the Organization.
- 4) Tender shall contain separate sealed **PRICE BID** for AMC inclusive of all tax and charges the of the following items separately for the period of 1(one) Year from the date of placing of order (The PRICE BID may also include the Price from the successive year upto a period of 5 years after completion of 1(one) Year from the date of placing of order):
  - (a) 30 Nos. of PC including software re-install and setup as a client (b) Setting up/ maintenance of domain/ networking and configuring as web-server in Windows 2016 Server, installation of firewall and console of Firewall software (c) 38 Nos. of Printer maintenance, (d) 3 Nos. of Laptop, (e) 30 Nos. of UPS with battery, (f) 1 Nos. of Scanner, (g) 1 No of LCD Projector with lamp, (h) Networking systems (including switch, patch panel, rack with structural cables, IO Box etc.)
- 5) All tenders must be delivered to Room No. 103, PA to Director, MSME-DI, Kolkata
- 6) All relevant rules and regulation of Government of India will be applicable & binding on all Bidders.
- 7) Fax/e-mail and incomplete offers will be rejected.

### OTHER TERMS & CONDITIONS

- (A) Income tax will be deducted at source as per govt. rules.
- (B) No. advance payment is payable unless otherwise sanctioned by our H.Qs /competent authority.
- (C) **This service contract will include free replacement of all original spare parts & accessories.**
- (D) At Least one service engineer should be stationed at MSME-DI, Kolkata daily during Office hours (excluding Saturday, Sunday and Govt. Holidays). However, the service engineer may be called on any day on emergent circumstances.
- (E) **The Director, MSME-DI, Kolkata reserves the right to accept or reject any or all bids received at his absolute discretion without assigning any reasons what so ever.**
- (F) MSME-DI, Kolkata may place order for AMC for one quarter initially and may like to continue AMC if found satisfactory based on the performance and will reserve the right to terminate the contract at any time, if the services are found not satisfactory.
- (G) Before quoting the rates, bidders may inspect our system physically on prior appointment.
- (H) If technical bids are found not suitable, price bid shall not be opened.

### APPLICABLE LAW

The Contract shall be interpreted in accordance with the laws of the Union of India & will be under the jurisdiction of court in Kolkata.

D.MITRA  
Dy. Director(SENET)

NOTICE BOARD